

TO APPLY

Property Tax Program

It's so EASY to join & convenient!

WHY JOIN?

Our property tax program allows property owners to pay their property tax bill in installments along with their regular mortgage payments, making budgeting easier.

YOU CAN APPLY:

- ✓ If your tax account is paid to the date of your tax application.
- ✓ If you are not paying property taxes through your municipality.

HOW DO I APPLY?

- ✓ Complete the application form and submit by fax or email.
- ✓ Attach a copy of your most recent tax bill.
- ✓ Applications for the current tax year must be accompanied by proof of payment of the last tax bill due.
- ✓ The current year's taxes must be paid in full if your application is for the next calendar year.

ARE THERE FEES TO JOIN?

A monthly service fee of \$2.00 will be applied to your tax account. NSF fees will be charged on returned payments.

HOW ARE TAX PAYMENTS CALCULATED?

Tax payments are calculated by estimating next year's property taxes.

Tax payments are included along with your regularly scheduled mortgage payment for a combined PIT payment.

Our tax year runs from November 1 to October 31 of each year. Tax payments are recalculated each year based on the tax account balance and the next year's estimated property taxes.

WHEN DOES ENROLLMENT START?

A letter with program guidelines and payment details will be emailed 7 business days after your application is submitted. **You must promptly respond to this email.** If you have not received an email, please contact us. **Taxes will not commence until you have received our email confirmation. IMPORTANT: Clients may be responsible for tax bills due within the first 3 months of enrollment.**

Property Tax Department Contact Information

1800-390 Bay St
Toronto, ON M5H 2Y2

PHONE: 1.877.943.0342

EMAIL: propertytaxes@paradigmquest.com

FAX: 1.855.280.1265 (ATTN TAX DEPT)



MCC Centric Mortgage Property Tax Request Form		
TO PREVENT PROCESSING DELAYS, THIS FORM <i>MUST BE</i> SENT TO THE ATTENTION OF THE TAX DEPARTMENT		
IMPORTANT: Do not include this form as part of any other mortgage document		
PERSONAL CONTACT INFORMATION		
Mortgage Number:		
Name:		
Property Address:		
City:	Province:	Postal Code:
Phone:	Mobile:	
Email:		
Contact My Broker For Tax Setup (circle): Y N		
TAX BILL INFORMATION <i>*Please attach most recent tax bill*</i>		
Municipality:		
Tax Roll Number:		
Annual Tax Amount Previous Year:		
Annual Tax Amount Current Year:		
Last Tax Bill Paid Amount:	Last Tax Bill Paid (MM/DD/YY):	
Tax Bill Attached (circle): Y N		
Note: Your application <u>cannot</u> be processed without tax information. <u>New Constructions</u> that have not been assessed must be resubmitted at the time of assessment.		
SIGNATURE		
Name:		
Signature:	Date:	
I hereby authorize and direct MCC Centric Mortgage to receive all Interim and Final tax bills and make property tax payments on my behalf.		
NOTE: A letter with program guidelines and payment details is emailed <u>7 business days after your application is submitted</u>. <u>You must promptly respond to this email</u>. If you have not received an email, please contact us. Taxes will not commence until you have received our email confirmation. <u>IMPORTANT</u>: Clients may be responsible for tax bills due within the first 3 months of enrollment.		
TO PREVENT PROCESSING DELAYS, THIS FORM <i>MUST BE</i> SENT TO THE ATTENTION OF THE <u>TAX DEPARTMENT</u>		
IMPORTANT: This document should be submitted separately from all other mortgage documents		
Your most recent tax bill must be attached to this application form		